

The Bromeliad Society International Internal Controls

1. All wire transfers from BSI accounts must be approved in advance in writing by both the Treasurer and the President. The writing must clearly state the recipient and the purpose of the transfer and that the wire service recipient has been approved in advance by the Treasurer and President.
2. Any money spent over \$5,000 on the BSI's behalf or from BSI accounts, whether via check, cash, credit card, electronic transfer or some other means must be approved in advance in writing by both the Treasurer and the President. This does not apply to internal transfers between BSI accounts or investments within brokerage accounts or other investment accounts managed by the Treasurer or other authorized BSI Board Members.